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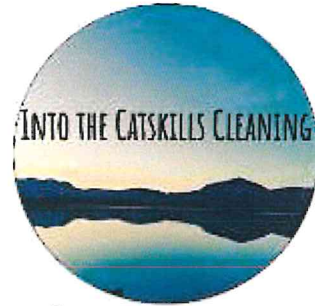
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TANIA FAULKNER

INTO THE CATSKILLS CLEANING

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Town of Olive Cleaning Proposal

09.22.23

Attn: GENE SORBELLINI
DIRECTOR OF FACILITIES/RECREATION
TOWN OF OLIVE
(845) 657-8118

With two years of experience cleaning the Town of Olive facilities and a strong comprehension of what tasks are expected on the specification sheet along with the time deemed necessary to complete the required services, Into the Catskills Cleaning would like to propose a bid in the amount of \$400 a week.

Into the Catskills Cleaning provides quality cleaning services to many residences and airbnbs in the Town of Olive. We have serviced the Town of Olive facilities for almost two years. We understand that the following buildings must be cleaned once a week, after business closing on Friday and before the start of business opening on Monday.

Town Office Building, 45 Watson Hollow Road, West Shokan, 10 a.m. - 3 p.m. (M-F);

Town Court, Meeting Hall & Offices, 50 Bostock Rd., Shokan, 10 a.m. - 1 p.m. (M-F);

Highway Garage Office, 45 Watson Hollow Road, West Shokan, 10 a.m. - 2 p.m. (M-F);

American Legion Hall, 26 Mountain Rd., Shokan, by appointment

An overview of the general services we will provide is detailed below;

- bathrooms--cleaned and disinfected, clean sinks/counters, empty garbage and replace can liners, mop floors, and refill paper products as needed
- vacuum all carpeted areas
- clear cobwebs as needed
- empty garbage cans from individual offices and replace can liners -empty mousetraps as needed
- clean windows {in/out} twice a year
- Wipe down & dust all surfaces
- clean kitchen—counters, sink, and mop floor, empty garbage and replace can liner
- Wipe down breakroom

Proof of insurance is available upon request. We are confident that we can provide the town with reliable, quality cleaning services each week.

Thanks for your consideration,

Tania Faulkner

Into the Catskills Cleaners

