



Town of Olive Summer Day Camp

Dear Parent/Guardian,

Within this booklet you will find information about Olive Day Camp. If you choose to send your child to Olive Day Camp, please read this booklet and attend one of the registration sessions that will be held. Due to the configuration of the elementary schools within the Onteora School District registration for Olive Day Camp will be done in person to validate Town of Olive residency. There are not mail in or online registrations.

The Pre-registration fee is **\$75.00** per child for the entire six-week program and is required at the time of registration.

The fee for registering after **June 15th will is \$125.00 per child** and may only be done at the Day Camp.

The registration forms for Olive Day Camp will be at the registration sessions for you to complete so please bring a copy of your child's immunization records, a list of emergency contact information and proof of Olive residency.

Sincerely,
Gene Sorbellini

Olive Recreation Director



Town of Olive Summer Day Camp

History:

The Olive Day Camp began in 1955 and was held in various places throughout the township. In the summer of 1965, the program was centralized at the Davis Park facility and in 1966, the first pool was built for the Olive Day Camp. That pool remained in service until 2002 when a rehabilitation project was done to the entire Davis Park facility. In July of 2003 the Peter Tosi Memorial Pool opened providing a safe, clean, and modern facility for the residents of the Town of Olive for many years to come.

Mission Statement:

The mission of the Olive Day Camp is to offer a safe and healthy environment for the children of the Olive community during the summer months to develop friendships, help promote good sportsmanship, to discover new activities and of course have fun!

General Information:

The Day Camp is open to children that have **completed** kindergarten up to and including the age of **14** whose parents or legal guardian **reside, own property, or own a business** in the Town of Olive.

The camp has a maximum limit of 200 children and those children are monitored and supervised by a staff of 20 counselors. Olive Day Camp operates at an outdoor facility and may cancel or dismiss early {see cancellation/dismissal policy} due to inclement weather.

Busing is provided for children living outside the immediate West Shokan area {bus route list attached}. Those children living in the no busing area may either walk to and from the camp or can be transported by private vehicle.

The Day Camp offers various activities throughout the day including but not limited to Arts & Crafts, board games, field games, organized sport activities, swimming, and entertainment.

Camp Fee Schedule:

The early registration fee is **\$75.00** per child for the entire six-week program and is required with the registration form

The fee for Olive Day Camp after June 15th is \$125.00 per child and may only be done at the Day Camp after 10am

Please note, that no refunds of any fees after 3 days of attendance to Day Camp.

Location and hours:

The Day Camp is held for six-weeks during the months of July and August at the Davis Park facility on Watson Hollow Rd in West Shokan, N.Y.

Camp begins at 10:00am and ends at 3:00pm **Monday through Thursday**. For 2024 the Olive Day Camp will begin on **Monday July 1st** and will conclude on **Thursday August 8th**. Due to the July 4th holiday, there **will not** be camp on Thursday July 4th.

The Day Camp staff is on-site from 9:45am until 3:00pm. Children **should not** be dropped off prior to 9:45am since the park is not supervised prior to that time. Children must be picked up **promptly** at 3:00pm. {see rules}



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Facility:

The Day Camp is held at the Davis Park complex which has a large open pavilion available as well as ample field space, a basketball court and a large modern playground area. Also at the facility, is a modern swimming facility offering a non-swimmer area and 4, 5 and 6ft. swimming areas. The pool complex also has modern clean bathrooms, showers, and locker room area.

The entire complex is inspected by the Ulster County Board of Health and is maintained by the Town of Olive. **The Davis Park campus and pool facility is closed to the public during day camp hours.** This is to ensure the safety and security of the campers.

Staffing information:

The day camp staff is a combination of adults, college students and high school students. The adults on the staff are teachers, teacher's assistants and or individuals experienced to work with children. A minimum of two people on site are trained and certified for basic first aid, AED use and CPR.

Busing:

The Olive Day Camp has contracted the services of a transportation company based out of the local area. The transportation company has been providing safe transportation for years to the Ontario School district. Contact the Recreation Director if you require further information about busing.

Lunch:

Every child should bring a "sack lunch" that does not require refrigeration. Your child should also bring with them **plenty to drink** for the day. If you choose to send a small cooler have the camper's name clearly marked on it. On occasion an ice cream truck will come to the camp around 1:00pm. Your child may purchase items from this vendor ranging in price from \$3.00 to \$4.50. If in fact the camper does have money, he/she should keep it properly secured. The camp can not be held responsible for lost or stolen money.

Clothing:

Please send your child with weather appropriate clothing and shoes that provide protection from tree roots, blacktop, grass, and gravel. Children should also bring swimming clothes and a towel as well. All **clothing and towels should have the campers name written on it.** A "lost and found" container will be located at the facility near the main office.

Off-site trips:

The Olive Day Camp may take the campers on field trips to various local venues such as a library, Roller-Skating Rink, Movie Theater or baseball stadium. These trips are offered to all the campers at a discounted fee for the trip. Permission slips and fees are required for your child to attend the trip prior to the date of the trip. If your child does not go on the trip, he/she should not get on the Day Camp bus that day since there **will not** be Day Camp at the Park for that day.



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Swimming:

The Olive Day Camp offers a modern swimming facility that is staffed by a Water Safety Instructor {WSI} and Red Cross certified lifeguards. During the six-week day camp swimming instruction is offered to children wanting to improve upon their swimming skills. During the afternoon hours {12:15pm -2:30pm} the pool is available for free swim for all children of the day camp. It is encouraged that all children go into the pool to keep cool during the very warm days. During the six-week day camp {Mon.–Thurs. 10-3} the pool facility is closed to the public.

The Red Cross and the NYS Board of Health requires a “Buddy System” for children using the pool at the day camp. That process/procedure is followed every 20-minutes when the children are in the pool. Lifeguards have complete authority of the pool and they require each child take a swimming assessment to determine where the child can be in the pool.

Discipline Policy:

Listed below are the basic rules and the discipline policy for the Olive Day Camp. Please ensure you and your child read this document together. On the registration form you are required to sign that you have read and understand the rules and policies of the Olive Day Camp.

The Olive Day Camp has a “Three Strikes and You’re Out” policy. Strikes are given for the rules noted below as well as behavior issues at the camp. Persistent behaviors that are deemed inappropriate, dangerous, or contrary to the best interest of campers and counselors. a strike is issued, the parent/guardian will be notified of the behavior that resulted in the strike being given and the child **will not** be able to return the next day. After three strikes, the child **will not** be able to return to the program for that season.

Day Camp Rules/Guidelines:

1. All children must be properly registered to attend day camp.
2. Attendance is taken three times a day {10:15,11:30 & 2:50} all campers **must** report to their groups at those times.
3. All visitors {including parents} must report to the office when entering the campus.
4. Parents/guardians **must** sign their child(ren) out if taking child prior to 3:00pm.
5. Campers are not permitted to leave the campus during day camp unless with his/her parent/guardian. Only those having written authorization by a parent/guardian (ID required) may sign out a camper.
6. Electronic devices **are not be brought to camp**. This includes but is not limited to portable games, air pods and cell phones. These items are unable to be secured and the Olive Day Camp cannot be held responsible for damaged, lost, or stolen items.
7. Camp Staff **will not and can not** dispense medication to children.
8. All children **must** be picked up by 3:00 pm daily. Two late pickups will result in the child(ren) suspended from camp for 1 week. Three late pickups will result in removal of child from camp for the remainder of season.
9. Parents will be contacted if the child(ren) becomes a behavior problem or becomes unruly during camp.
10. Profanity, fighting or theft will not be tolerated at the day camp. Immediate expulsion may result if a child is involved in these types of actions.
11. Food or money will not be supplied by camp staff
12. Disciplinary action for violating camp rules or issues with children’s behavior lie with the Recreation Director and or the Camp Supervisor which may result in the camper not being able to return for the season without a refund.



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Cancellation or early Dismissal:

Because the Olive Day Camp is held primarily outdoors and the only shelter available is an open pavilion, weather conditions either cause camp to be cancelled for the day or dismissed early. Please insure you read the policy noted below for these types of events so you can plan accordingly for that day.

In the event that Day Camp may be cancelled due to inclement weather, a recorded message will be put on the Olive Rec. Phone {657-6570} by 8:00am. If Olive Day Camp will be The cancelled or dismissed early, notification will be posted on .

Weather conditions during the summer months can and will change very quickly and the possibility exists that the day camp staff may have to dismiss the children early from camp. You should know that if camp is in session and the weather begins to change, every attempt will be made to keep the children at the camp for the entire time frame. In the event that the weather does not clear up in a reasonable period, the following procedure will take place to keep the children safe and returned home.

- The on-site staff will sound the emergency horn and all the campers will be gathered under the pavilion.
- Each group leader will take attendance for his/her group to ensure that each camper is accounted for.
- The Camp Director and Asst. Camp Director will instruct the on-site staff of the weather conditions and determine if the camp will stay in session or have an early dismissal.
- If a decision is made to dismiss early, the following procedures will be followed.
 - a. The transportation company will be called and notified of the dismissal.
 - b. The transportation company will give a time that the buses can be at the park for an early dismissal.
 - c. Once that time has been determined the radio station will be called {100.1} to make the announcement as soon as possible.
 - d. A pre- recorded message will be placed on the Rec. Phone **657-6570** stating the time of the early dismissal.
 - e. The Town of Olive Town Clerks office {**657-2320**} and Town Supervisors office {**657-8118**} will also be notified of the early dismissal. Also, you may go on line to **Town of Olive, NHY Facdebook page** for information
 - f. The Day Camp phone {**657-6373**} will be used to make phone calls to parents of the children who walk or are driven to camp by private vehicle.
 - g. Those children will remain at the camp with at least {2} staff members until the parent/guardian arrives to pick them up.
- Once the buses arrive at the park, the children will be boarded on to the buses and the drivers will be instructed of any changes on their routes for dropping off children at different stops due to the early dismissal.

We understand that getting the information is sometimes difficult and that is why we are offering additional phone numbers to call if the weather is questionable and may cause an early dismissal of the camp.